



Meeting Minutes

August 30, 2015, CPCS, 6pm

In attendance: JN, EP, DK, SBL, JC, CMK, PW

1. Call To Order 6:10pm

- Minutes (from June 2015 meeting) approved

2. Financial Report

- Account balance: \$8668.11
- In
 - \$848.47 donations
 - \$250 Arts Council grant
 - \$1.10 interest
- Out
 - \$352.71 reimbursement to PW for domain name and 3 years of hosting
 - \$269 – orch concert location rental
 - \$399 – water bottles, reimbursement to JN
- Discussion of budget 2015-2016
 - Changes to budget: \$ choir tuition
 - PW and SBL: review of how tuition figures were determined
 - Goal through recruitment is to reach budgeted \$4300: might not be 20 kids at \$215 but a different combo; rolling auditions key to reaching \$4300
- Discussion of update to Financial Policy – vote on updates in October
 - Budget update → to do after auditions when membership numbers settle

3. Start of Season Updates

- Choir Report (SBL)
 - 8 auditioned on Aug 24; went smoothly
 - No decisions from ANB yet – will decide after 2nd round
 - Tomorrow's auditions: larger number registered; last-minute sign ups still coming in

- Orchestra Report (JN)
 - 7 not returning: 5 violins → survey will ask why they are leaving
 - Auditions: 14 or so, good number got in
 - Orchestra numbers right now: 24; 9 violins
 - Kids who were prepared were very prepared; those who weren't hadn't read guidelines
 - Charge to audition?
 - Open rehearsal: some new people backed out of auditions after feeling overwhelmed
 - Too much time tuning – kids need to start tuning in advance of general tuning
 - Music: barcoding during sectional rehearsal planned

4. Objective Lists and Committee Updates

I. Strategic Planning/Governance (CMK, chair)

- Met on Friday
- Discussion of board recruitment procedure
- Staff succession planning
 - Directors need to offer names of those who can be substitutes
 - These substitutes must be approved in advance by board
- New discussion: SMYOC choir in relation to other choir (CCC)-> discussion for this committee?

II. Fundraising (JN, chair)

- Met in early summer
- Crowdrise funding: hire someone to find grants → Kate?
 - Subscription to foundation center
 - JC knows of workshops through Charles Co arts alliance

III. Recruitment (SBL, chair)

- Meeting last week
- Recruitment goals: short, medium, long-term
- Review of objectives on PW's master list
- PW plans to create a master calendar
- Importance of recruitment for choir

IV. Website (PW, chair)

- New photography: high priority
- FB: understanding its use: Anita in charge
 - Distinction between internal FB page and public page
- Website content changes daily
- Use of objectives list in future

5. Discussion topics

- Ambassador Program

- Lyn Schram to coach first 2 gigs
- All ambassadors to play at ArtsFest
- CCYO connection -> pursuing for Ambassadors
- 2 new musicians are potential Ambassadors
- Board Calendar: google calendar
 - Important to keep up to date
 - JN will maintain a 1 page board calendar
 - Is it redundant?
- ArtsFest – September 19-20
 - SMYOC table and performance – Sunday 11am
 - Need for volunteers
- Board Self Assessment -- > set goals
 - 4 responses submitted
 - JN reviewed responses where more than one person suggested weakness:
 - Process for selecting board members
 - Already an objective for the strategic planning committee
 - Communication channels between board members
 - Communication channels between board and directors
 - Roles/responsibilities of board vs. Director
 - Need for greater clarity on specific duties
 - Soliciting info from membership families
 - Delegation of responsibilities
 - Emergencies/controversial issues
 - Make sure ANB knows there is a conflict resolution procedure
 - Goals – strategic planning committee should set goals and have board vote on them
 - By email over the coming weeks

6. Vote on Officers

- New slate of officers voted in:
 - JN as President; CMK as Vice President; , SBL as Secretary; EP as Treasurer

7. Adjourn: 7:50pm

Board dates 2015-2016

Sunday, October 4, 6:00 pm – Volunteer Rescue Squad, to be confirmed

Sunday, November 15, 6:00 pm

Concert Nov 22

Board social in early December

Sunday, February 7, 6:00 pm

Sunday, April 3, 6:00 pm

Sunday, May 1, 6:00 pm

Concert May 15

Board family social early June

Committee meetings: August/September, October, December/January, March, and May/June.