



## Meeting Minutes

April 12, 2015, Schaeffer Hall, 3:30pm

*In attendance: JN, SBL, Liz, CMK, KMc, AMK*

*Visiting board prospect: Peter Wilson*

### ***ACTION ITEMS***

- JN drum set consignment
  - AMK - showing JN pins -> move forward on recognition plans
  - JN & KD – website committee mtg tbd
  - Liz – 990
  - SBL, JN – April concert publicity details
  - SBL – river concert series ad deadline
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### **1. Call To Order**

Introduction of Peter Wilson

Approval of Minutes (February meeting)

### **2. Financial Report**

- Account balance: \$7,440.76
- In \$2,294.25
  - Orch tuition \$560
  - Choir tuition \$800
  - Donations \$893.16
  - Misc \$41.09
- Out \$2,650.27
  - Sectional leaders \$315
  - Choir location \$200
  - Directors' pay \$1966
  - Choir music \$157.79
  - Domain \$11.48
- Personal property form; 1099 sent in; 990 due – should be quick and easy

### **3. Orchestra Report (AMK)**

- Rehearsal change: mandatory dress rehearsal must be on Monday May 4; May 12 will be last rehearsal before concert

- Things are going well; sectionals fine, but there's a space issue for sectionals at LHS; either we must use CHS for future sectionals – or get additional rooms opened at LHS
- Sunday May 17 at 5pm - concert
- Concert theme: Good guys vs. Bad guys?

#### 4. **Choir Report (KMc)**

- Things seem to be going smoothly
- Directors seem to be comfortable at the church
- KMc observed one rehearsal – all seemed good
- Social night at Nicoletti's – Sunday, March 22- a big turnout and success
- Blue crabs game? In the hands of our directors... ?
- Performances:
  - Home performance Thursday May 7, HUMC
    - Theme for the concert? SBL to email KD and directors
  - Featured ensemble at St. Maries Musica Spring concert – Sat May 2, 7pm, LHS

#### 5. **Committees**

- **Calendar**
  - Next meetings for committees: June, then August
  - Committee meetings can happen in last week of May or first two weeks of June – need to have happened by June 14
  - September will be board self-assessment
- **Website Committee**
  - meeting still needs to happen with JN and KD
  - Julia to touch base with Greg Corliss on next steps
- **Strategic Planning Committee (CMK)**
  - statement written
  - CMK looking at annual calendar, goals - trying to pull together a more comprehensive plan
  - Board recruitment – names gathered– nominees will be reviewed
- **Fundraising Committee (JN)**
  - Making progress on Crowdrise – 6 board members reached March goals reached- raised over \$3,000
  - JN will now email orchestra and choir parents - have them become team members on crowdrise
  - MANOA Fundraising regulations course: June 8: JN and Liz to go
- **Recruitment Committee (SBL)**
  - orchestra recruitment numbers
    - looking for 30 *qualified* musicians – board consensus on not sacrificing quality for sake of meeting number goals

- Only small number of auditioners turned away as unqualified – don't yet have enough to start our beginning group
- Retention – revive conversation about fostering group identity
  - pins/certificates/ ribbons/letters – need to enact participation/attendance reward recognition this season
  - Funds for pins, etc.? May need to seek individual donor since \$ is not budgeted
  - NEFFCO.com – Gary isendorf – AMK's contact for ordering special awards – incentives
- “Crosspollination” on tickets for students in both groups
- River concert series – program ad – when's the deadline?
- Email master list to be formed
- Radio announcements
- April/right now is the big time for concert publicity activity

## 6. Discussion Topics (JN)

- Board professional development topics
  - figure out how to work back into mtgs within shorter schedule of full bd mtgs
- Board recruitment – active possibilities: Michael Cahall, Peter, Lynda Kovach - recruitment/marketing committee?
- Drum set – working on consignment at Allegro - we've lost one piece of the set
- March 19: Leadership So MD event – JN and SBL attended
- Ticket distribution – all members will receive 3 tix – 1 for the other ensemble's concert; 2 to give to friends for their own concert
- Payment for choral directors
  - pay per rehearsal? Issue of inequity
  - pay raise for choral directors?
  - Instead of raise for directors, could we pay manager something?
  - Because this is a budget issue, this will need to be discussed further within budget discussion/review
- Issue of director absences/rehearsal substitutes - responsibility of director to find substitute if absent
  - put in contract for next year
- For next year: General policy for cancellations, weather-related cancellations – best to follow CSM cancellation policy

4:40pm **Adjourn**

### **Future Meetings 2015:**

May 3 – FULL BOARD: 6pm Schaeffer- concert prep

Late May, early June (by June 14) -Committee mtgs

June 14 – FULL BOARD wrap up with families, time, place tbd.

August – committee meetings

Sept – FULL BOARD - board self-assessment deferred to this point