



Southern Maryland Youth Orchestra

Meeting Minutes

September 15, 2013

Schaeffer Hall

In attendance: Julia, Lindsay, Susie, Susan, Dave, Caroline, Emily, Jill

Call To Order

Minutes approved from August 2013

President's Report (Julia)

- Introduction of new board member Jill Ausenbaugh
 - Need to define her role: coordinating social events, talking with other parents
 - Need for her bio for the website
 - Need for gmail account, share Google Drive
 - JWA.DVM91@yahoo.com
- Updated board materials distributed
- Renewal membership League of American Orchestras
- Fundraising plans: list of corporations; determine process of asking for \$

Director's Report (AnneMarie, via email)

- Rehearsals going well
- 1st rehearsal sparsely attended
- Julia sent out reminder email about new attendance policy
- Chair auditions – granted a few more weeks: Sept. 30
- Selecting repertoire for ArtsFest – unclear how many students are committed
- Sectionals: to be led by Dave, Rachel Lane, Andrew Llewelyn, Ashley Adams

Manager's Report (Emily)

- Majority of paperwork in Charms
 - attendance on Charms, some kinks to work out
- Music uploaded
- Tuition details: Financial aid issues/provisional members
- Shirts/tags: Need to get shirt sizes

Website (Lindsay)

- Completed immediate needs
- Need for close ups pics for website
- Need for board bios
- Need to update board contact info

Financial Report (Caroline)

- \$ coming in: deposited tuition checks
- \$ going out: paid for Charms, AnneMarie's salary, 2 rentals
- currently tight on \$ - had to get tuition deposited before paying bills
- still waiting for a few payments
- account available: \$3022.11
- balance: \$4225.11
- music bill needs to be paid: \$1159.99

Annual Report - distributed for review

- need Emily's contribution

Marketing Report (Susie)

- brochure – edited; will be ready for ArtsFest
- need for photos of kids “happy with instruments”
 - Jill and Emily at tomorrow's rehearsal – take more photos?
 - Need to check photo clearance for new students
- Sizes for white tshirts needed from Emily to place order
 - Ran out of Adult S
- ArtsFest details
 - Sunday at 4pm students performing at Council Ring
 - ArtsFest Checklist review
 - Need for demo
 - FAQs document: review and feedback
 - Volunteer schedule
 - Susie to email schedule
 - Name badges
 - Booth: #16 – at end of path, near Council Ring
 - Bin needs

Plan board development discussion

- Legal responsibilities #2 next – to be led by Caroline in October

ArtsFest Demo (Dave)

- Whirlytubes and jump rope demonstrating overtone series

Future meeting dates established:

October 20 - Schaeffer

Nov 10 – action meeting - Schaeffer

Dec 8 – out to eat!

Jan 12