
SMYO Meeting Minutes
May 10, 2011

Date & time of meeting: May 10, 2011, 10am

Location: Lisa's house

Minutes prepared by: SBL

I. Attendance at Meeting

Present: Julia Nichols – President
Lisa Grossman – Treasurer
Susan Bisson Lambert – Secretary

II. Announcements, documents received

- 1st draft SMYO brochure created by JN

III. Agenda

1. Review of Bylaws: approved

IV. Discussion Points, Issues

- Discussion of tentative calendar for orchestra, audition plans
- Outline of goals:
 - SMYO to begin in January 2012
 - Fall of 2011: director, functional website, brochure, prelim PR actions
- Ideas for PR: distribution of brochures and flyers, table at River Concert series, newspaper and program ads, info sessions, website

V. Action Items

Action	Assigned to	Deadline	Status
Finish form 1023	JN	June 3	In progress
Conflict of interest policy	JN	June 3	In progress
Talk to Roy Jenkins	JN		Open
Research local banking options	LG		Open
Give thought to expense issues etc.	LG		Open
Talk to Josh re. students to design website or logo	LG		Open
Talk to friend Jamie about logo design	JN		Open
Call to Jeff Silberschlag	SBL	June 3	Open
Research website options, including Give Camp	SBL	June 3	Open
Research local brochure printing options	SBL		Open
Bring logo drafts for discussion	SBL	June 3	Open

VI. Next Meeting

Date:	June 3, 2011	Time:	10am	Location:	Lisa's
Agenda items: <ol style="list-style-type: none">1. Create schedule, to work backwards2. Logo discussion & planning					